



Uttlesford District Council

Chief Executive: Peter Holt

Cabinet

Date: Thursday, 18th April, 2024

Time: 7.00 pm

Venue: Council Chamber - Council Offices, London Road, Saffron Walden, CB11 4ER

Broadcast: <https://uttlesford.moderngov.co.uk/ieListDocuments.aspx?CId=136&MId=6153>

Leader and Chair: Councillor P Lees

Members: Councillors A Coote, J Evans, N Hargreaves (Vice-Chair), N Reeve and M Sutton

Other Attendees: Councillors S Barker (Conservative Party Group Leader), N Gregory (Chair of Scrutiny Committee), R Pavitt (Uttlesford Independent Party Group Leader) and G Sell (Liberal Democrat Group Leader),

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements, subject to having given notice by 12 noon two working days before the meeting. A time limit of 3 minutes is allowed for each speaker.

Those who would like to watch the meeting live can do so by accessing the live broadcast. The broadcast will start when the meeting begins.

AGENDA

PART 1

Open to Public and Press

1 Apologies for Absence and Declarations of Interest

To receive any apologies for absence and declarations of interest.

2 Minutes of the Previous Meeting

6 - 10

To consider the minutes of the meeting held on 19 March 2024.

3 Questions or Statements from Non-Executive Members of the Council (standing item)

To receive questions or statements from non-executive members on matters included on the agenda.

4 Matters Referred to the Executive by the Scrutiny Committee or by the Council (standing item)

To consider matters referred to the Executive for reconsideration in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Rules.

- No matters referred.

5 Consideration of reports from overview and scrutiny committees (standing item)

To consider any reports from Scrutiny Committee.

6 Report of Delegated Decisions taken by Cabinet Members or Committees (standing item)

To receive for information any delegated decisions taken by Cabinet Committees or Members since the previous Cabinet meeting:

- [Executive Decision on 27 March 2024 - Response to ECC consultation: Replacement Essex Minerals Local Plan \(Regulation 18\)](#)

7 Designation of Debden Neighbourhood Plan Area

11 - 17

To consider the designation of the Debden Neighbourhood Plan Area.

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|-----------|--|-----------|
| 8 | Corporate Core Indicators - Target Setting 2024/25 | 18 - 23 |
| | To consider the Corporate Core indicators – Target Setting 2024/25 report. | |
| 9 | Climate and Biodiversity Action Plan | 24 - 38 |
| | To consider the Climate and Biodiversity Action Plan. | |
| 10 | Blueprint Uttlesford audit | 39 - 51 |
| | To consider the report regarding the Blueprint Uttlesford Audit. | |
| 11 | Car Park Update | 52 - 55 |
| | To consider the Car Park Update report. | |
| 12 | Amendments to the Councils Private Sector Housing Enforcement Policy | 56 - 110 |
| | To consider amendemnts to the Council Private Sector Housing Enforcement Policy. | |
| 13 | Empty Homes Policy | 111 - 151 |
| | To consider the Empty Homes Policy. | |
| 14 | Strategic Grants - Asylum Seeker and Refugee | 152 - 180 |
| | To consider the Strategic Grants – Asylum Seeker and Refugee report. | |
| 15 | Housing support under the Homes for Ukraine Scheme | 181 - 210 |
| | To consider the report regarding Housing Support under the Homes for Ukraine Scheme. | |
| 16 | Chesterford Research Park Building 800 and Solar Farm funding update - WITHDRAWN | |
| | Item withdrawn. | |
| 17 | Exclusion of Public and Press | |
| | To exclude the public and press due to consideration of a report containing exempt information within the meaning of section 100I and paragraph 3 part 1 Schedule 12A Local Government Act 1972. | |

PART 2

Exclusion of Public and Press

- 18 Procurement of Housing Repairs, Maintenance and Capital Improvements provision from 2025** 211 - 286
To consider the report regarding the Procurement of Housing Repairs, Maintenance and Capital Improvements Provision from 2025.

PART 2

Exclusion of Public and Press

- 19 Debt refinancing opportunity** 287 - 291
Item for information.

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any Council, Cabinet or Committee meeting and listen to the debate. All agendas, minutes and live broadcasts can be viewed on the Council's website, through the [Calendar of Meetings](#).

Members of the public and representatives of Parish and Town Councils are permitted to make a statement or ask questions at this meeting. If you wish to speak, you will need to register with Democratic Services by midday two working days before the meeting. There is a 15-minute public speaking limit and 3-minute speaking slots will be given on a first come, first served basis.

Guidance on the practicalities of participating in a meeting will be given at the point of confirming your registration slot. If you have any questions regarding participation or access to meetings, please call Democratic Services on 01799 510 548/369/410/460. Alternatively, enquiries can be sent in writing to committee@uttlesford.gov.uk.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information, please call 01799 510510.

Facilities for People with Disabilities

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Fire/Emergency Evacuation Procedure

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For information about this meeting please contact Democratic Services

Telephone: 01799 510 369/410/467/548

Email: committee@uttlesford.gov.uk

General Enquiries

Council Offices, London Road, Saffron Walden, CB11 4ER

Telephone: 01799 510510

Fax: 01799 510550

Email: uconnect@uttlesford.gov.uk

Website: www.uttlesford.gov.uk